

Personnel: Complete Section I, II and III



## LOS ALAMOS SCHOOLS PERSONNEL ACTION HIRE/REHIRE

Business Office: C	omplete Section IV				
SECTION I: Social Security Num	mber:				
	: WILTON, HENRY				
-				FIRST	PAYDAY BASED ON START DATE
SECTION II: Home Base Location	on Code/Name: FACILITIES		<b>PAYCYCLE</b> 24 19/5	А [1 В [	
Retired/Collecting	ERA: Y	N 🛚	19	с [	
SECTION III	<b>:</b>				
Complete all	Circle One Circle One		Change		
appropriate columns	Hire tehire	Termination/ Resignation	From To		Additional Assignment/Contact
School/ Department	FACILITIES				
Position	MAINTENANCE TECH				
Effective From	7/1/98				
Date To	6/30/99				
Contract Days:	260				
Actual Days:	260				
FTE:	1				
Hrs. per Day	8				
Placement on Salary Scale	R 23 S 10				
Salary:	\$25,463.00				
Grandfather:					
Merit: Total:	\$25,463.00				
Is employee a stu	name of person being replaced:			Λ	/
SIGNED Pers	Onnel Director Date_(	22-98	SIGNED: Susiness	Manager	liller III. Date 6-24-58
INT	5	, -			
SECTION IV: FO	OR PAYROLL USE ONLY				
Assignment	Contract# Salary Cod	e # Checks	Account Number	FTE	Contract \$/Hourly/Daily Rate ARO ACTUAL
Maint 1			1000.65.1614.6	8	



Personnel: Complete Section I, II and III



## LOS ALAMOS SCHOOLS PERSONNEL ACTION HIRE/REHIRE

Business Office: C	omplete Section IV	<b>!</b>						
SECTION I:								
Social Security Nur	mber:							
Name of Employee Address:								
Phone			·				FIRST	PAYDAY BASED ON START DATE
SECTION II:					PAYCY	CLE 24	A 2	3
Home Base Location		FACILITIES				19/5	<b>B</b> [	
Retired/Collecting E	ERA:	Υ []	NX			19	<b>c</b> [	
SECTION III:				····				
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appropriate columns	Hire/Rehire	)	Termination/ Resigna	ation	From	То		Additional Assignment/Contact
School/ Department	FACILITIES							
Position	MAINTENA	NCE TECH						
Effective From		7/1/97						
Date To	6	/30/98						
Contract Days:	260							
Actual Days:	260	0						
FTE:		1			· · · · · · · · · · · · · · · · · · ·			
Hrs. per Day	8							
Placement on Salary Scale	R 23 S	9						
Salary:	\$23,99	9.00						
Grandfather:	\$(	0.00						
Merit: T <b>otal:</b>	\$23,999	9.00						
If now hire give n	ame of person bei							
ls employee a stu		s Alamos Public Sc	chools?		<del></del>			
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INT_	Z Director	Date <u>Wisk</u>	<u> </u>		_	<b>Lusines</b> i	s Manager	Date 6 - C3
SECTION IV: FO	D DAVEOU UC	E ONII V	<u> </u>					
Assignment	Contract#	Salary Code	# Checks	Acc	ount Number		FTE	Contract \$/Hourly/Daily Rate ARO ACTUAL
Maint 1				11000	.05,161	4.620		- AVIOR



HIRE/REHIRE

SECTION I:					•
ocial Security Nuп	nber:	· · · · · · · · · · · · · · · · · · ·			
ame of Employee:	WILTON, HENRY				
•		<del></del>			
hone					
ECTION II:			PAYCYC	LE 24 A	<b>√</b> ⊠
ome Base Location	n Code/Name: MAINTENANC	E		19/5 E	· []
Retired/Collecting E	RA: Y	N X		19 0	
SECTION III:					
	Circle One	Circle One			
Complete all	Citcle Offe	Cacle Olle	<u> </u>	Change	
appropriate	HireRehire	Termination/			
columns	Time (Kerme)	Resignation	From	То	Additional Assignment/Contac
School/	MAINTENANCE				
Department					
Position	MAINTENANCE TECH				v ups
From Effective	7/1/96				
Date To	6/30/97				
Contract Days:	260				
Actual Days:	260				
FTE:	1				
Hrs. per Day	8				
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onary orang			TERED		
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Assignment

Contract#

Salary Code

# Checks

Account Number

11000.05.1614.620

Contract \$/Hourly/Daily Rate

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FTE

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SECTION I: Social Security N	lumber:					
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\ddress:						
hone						
SECTION II:			F	PAYCYCLE	26	<b>A</b> []
iome Base Loca	tion Code/Name: MOUNTAI	N			21/5	в 🗍
Retired/Collecting	g ERA: Y	□ N [X]		····	21	<u>с П</u>
SECTION III:						
	Circle One	Circle One				
Complete all appropriate		Termination/		Change	_	
olumns	Hire/Rehire	Resignati	on From	То	Add	itional Assignment/Contact
School/ Department	MOUNTAIN					
Position	GEN MAINT TECH					
From From	7/1/94					
Date To	6/30/95					
Contract Days	260					
Actual Days	260					
FTE:	1					
irs. per Day	8					
Placement on Salary Scale	R 23 S 6					
Salary:	\$21,382.00					
Grandfather	\$0.00					
Merit Total:	\$21,382.00					
s employee a stu	name of person being replace udent enrolled in Los Alamos resignation, give reason for I	Public Schools?		1	1	
GIGNED 4	16		SIGNE	D:		
Perso	nnel Director Date	3/23/95		Business Ma	nager	Date
INT (H)						
ECTION IV: FO	R PAYROLL USE ONLY					
Assignment	Contract# Salary C	ode # Checks	Account Number		FTF 1	ontract \$/Hourly/Daily Rate
1					A	RO ACTUA
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Total:





Initiator: Complete Sections I & III New Employee: ΠY  $\square$  N Rehired Employee: Personnel: Complete Section II (for new & rehired employees) Business Office: Complete Section IV Additional Assignment: □Y  $\supset N$ Change in Position/Assignment:  $\Pi Y$  $\square N$ ECTION I: ocial Security Number: ame of Employee: \_ **New Employee Tax Information** WILTON, HENRY M.L Single/Married: No. of Tax Exemptions: ddress: elephone: \_ ECTION II 620 ome Base Location Code/Name: \_\_ Birthdate: \_ ain Assignment Code:  $\Box$  C  $\Box B$ o D σF ŒΕ ПG Sex: ay Cycle:  $\Box$  Yalance of Contract: Ethnicity: Workman's Comp. Code: \_ ourly/Contract/Daily:  $\Box D$  $\Box$  H etired/Collecting ERA: ☐ Y  $\square N$ Is Sick Leave to be Reinstated: ☐ Y ☐ N ECTION III: Complete all Circle One Circle One Change Hire/Rehire Termination/ appropiate Additional Assignment/Contract columns Resignation From School/ MAINTENANCE Department General SEASONAL Minte Position nel/ ROOFER From 10/14/93 fective **Date** To otal Number of Days F.T.E. acement on R2355 (9.65 pu) alary Scale Salary ew hire, give name of person being replaced: RICK TRUJILLO mployee a student enrolled in Los Alamos Public Schools? \_ rmination or resignation, give reason for leaving: Sall Supervisor Personnel Assistant Date **Business Manager** TION IV: FOR PAYROLL USE ONLY Contract # | Salary Code | # Checks | gnment Account Number Contract \$/Hourly/Daily Rate 93746 R23 \$5 22/26 11000 05 1614-375M

Sick Leave Accrual Semi-Monthly:

Annual Leave Accrual Semi-Monthly: \_\_

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 $\Box Y$ 

New Employee:

Personnel: Complete Section II ( for new & rehired employees ) Rehired Employee:  $\Box$  Y  $\square$  N  $\square N$ Additional Assignment:  $\Box Y$ Business Office: Complete Section IV Change in Position/Assignment:  $\square N$ SECTION I: Social Security Number: Henry Wilton **New Employee Tax Information** Name of Employee: M.I. Last **First** Single/Married:  $\square M$ No. of Tax Exemptions: Address: Telephone: \_ SECTION II Home Base Location Code/Name: \_ Main Assignment Code: Birthdate: .  $\Box C$ ΠE Pay Cycle:  $\Box A$  $\Box G$ Sex:  $\Box$  Y Balance of Contract: Ethnicity: Workman's Comp. Code: Hourly/Contract/Daily: DH ПC Retired/Collecting ERA: ☐ Y  $\square$  N Is Sick Leave to be Reinstated: ☐ Y ☐ N SECTION III: Change Circle One Complete all Circle One appropiate Hire/Rehire Termination/ Additional Assignment/Contract Resignation To From columns School/ Department XXXX Maintenance Seasonal Roofer Position 6/8/93 From Effective Date To 10/30/93 **Total Number** of Days F.T.E. Placement on Salary Scale Salary \$9.35ph If new hire, give name of person being replaced: . Is employee a student enrolled in Los Alamos Public Schools? If termination or resignation, give reason for leaving: \_ Signed: Signed: Supervisor Date Personnel Assistant Date **Business Manager** Date SECTION IV: FOR PAYROLL USE O Assignment . Contract # |Salary Code | # Checks **Account Number** Contract \$/Hourly/Daily Rate 01.04,120.000,630.166 mitiNT 03 11761113141 1,000,05,16/4,0000,630. FICA: ПΥ  $\square N$ Annual Leave Accrual Semi-Monthly: \_  $\supset N$ ٦Y FRA: Sick Leave Accrual Semi-Monthly: \_ Other Assign, Cvd, by ERA: TY □ N Business Leave Accrual Yearly:



Personnel: Complete Section II (for new & rehired employees)



New Employee:

Rehired Employee:

 $\square N$ 

 $\square N$ 

 $\square Y$ 

 $\Box Y$ 

 $\square\, Y$ Additional Assignment:  $\square$  N Business Office: Complete Section IV Change in Position/Assignment:  $\square N$  $\square Y$ SECTION I: Social Security Number: . Wilton Henry **New Employee Tax Information** Name of Employee: \_ First M.I. Single/Married: No. of Tax Exemptions: . Address: \_ Exempt from Tax Withholding: DY DN Telephone: \_ SECTION II Home Base Location Code/Name: \_ Birthdate: \_ Main Assignment Code: . ΞE σF o D OC  $\Box G$ Sex: Pay Cycle: Balance of Contract:  $\square N$ Ethnicity: Hourly/Contract/Daily: □ H Workman's Comp. Code: \_  $\Box D$ Is Sick Leave to be Reinstated: ☐ Y ☐ N Retired/Collecting ERA: DY  $\square N$ SECTION III: Complete all Circle One Circle One Change Hire/Rehire Termination/ Additional Assignment/Contract appropiate Resignation From To columns School/ Department PERM Maintenanc. Seasonal Roofer **Position** 6/8/93 From Effective Date 10/30/93 Tο Total Number of Days F.T.E. Placement on Salary Scale Salary \$9.35ph If new hire, give name of person being replaced: \_ Is employee a student enrolled in Los Alamos Public Schools? If termination or resignation, give reason for leaving: \_ Signed: Signed: Supervisor Date Business Manager Personnel Assistant Date Date SECTION IV: FOR PAYROLL USE ONLY Assignment Contract # |Salary Code | # Checks Account Number Contract \$/Hourly/Daily Rate 01.04.120.000.650.  $\square N$ FICA:  $\Box Y$ Annual Leave Accrual Semi-Monthly: \_ ERA: ΠY  $\square N$ Sick Leave Accrual Semi-Monthly: Other Assign. Cvd. by ERA: Y Business Leave Accrual Yearly:  $\square N$ 



Personnel: Complete Section II (for new & rehired employees)



New Employee:

Rehired Employee:

 $\Box Y$ 

 $\square\, Y$ 

 $\square N$ 

 $\square N$ 

Additional Assignment: ΠY Business Office: Complete Section IV  $\square$  N Change in Position/Assignment: SECTION I: Social Security Number: HENRY WILTON, **New Employee Tax Information** Name of Employee: \_ M.I. First Single/Married: OS Address: No. of Tax Exemptions: Telephone: Exempt from Tax Withholding: DY DN SECTION II 000620 Home Base Location Code/Name: \_\_ Birthdate: \_\_ Main Assignment Code:  $\Box$  D  $\Box$  G  $\Box$  B □C σF Sex: Pay Cycle: ΠE  $\square Y$ Balance of Contract:  $\square N$ Ethnicity: \_ Workman's Comp. Code: Hourly/Contract/Daily: DH □ C Is Sick Leave to be Reinstated: DY DN Retired/Collecting ERA: □ Y  $\square$  N **SECTION III:** Complete all Circle One Circle One Change Termination/ Hire/Rehire Additional Assignment/Contract appropiate columns Resignation From Τo School/ PHYSICAL Department PLANT SEASONAL **Position** ROOFER From 10/16/92 Effective Date Total Number of Days F.T.E. Placement on Salary Scale Salary If new hire, give name of person being replaced: Is employee a student enrolled in Los Alamos Public Schools? If termination or resignation, give reason for leaving: ASSIGMMENT COMPLETED Signed: Signed: 1-11 Supervisor Personnel Assistant Date Business Mahager Date SECTION IV: FOR PAYROLL USE ONLY Contract # |Salary Code| # Checks | Account Number Assignment FTE Contract \$/Hourly/Daily Rate  $\square N$ FICA:  $\Box Y$ Annual Leave Accrual Semi-Monthly: \_ ERA:  $\Box Y$ Sick Leave Accrual Semi-Monthly: Other Assign. Cvd. by ERA: Y  $\square N$ Business Leave Accrual Yearly:



Personnel: Complete Section II (for new & rehired employees)



New Employee:

Rehired Employee:

 $\square N$ 

 $\square N$ 

 $\square N$ 

 $\Box Y$ 

Business Office: Complete Section IV Additional Assignment: ΠY Change in Position/Assignment:  $\square N$ SECTION I: Social Security Number: \_ WILTON New Employee Tax Information Name of Employee: \_ M.I. Last First Single/Married:  $\square M$ No. of Tax Exemptions: . Address: Telephone: SECTION II Home Base Location Code/Name: \_\_000620 Main Assignment Code: .. Birthdate: \_  $\Box D$ ΠE ΟF  $\square$  G Pay Cycle:  $\Box A$  $\Box B$ ПC Sex: Balance of Contract:  $\square N$ Ethnicity: Hourly/Contract/Daily: □ H □C  $\Box$  D Workman's Comp. Code: \_ Retired/Collecting ERA: □ Y Is Sick Leave to be Reinstated: ☐ Y ☐ N SECTION III: Complete all Circle One Circle One Change Termination/ Additional Assignment/Contract appropiate Hire/Rehire columns Resignation From To School/ Physical Plant Department Seasonal **Position** Roofer From 5/4/92 Effective Date To Total Number As Needed of Days F.T.E. Placement on Salary Scale Salary \$9.35ph If new hire, give name of person being replaced: . Is employee a student enrolled in Los Alamos Public Schools? If termination or resignation, give reason for leaving: Personnel Director 5/7/92 Signed: Signed: Personnel Assistant Date Business Manager, SECTION IV: FOR PAYROLL USE ONLY Contract # | Salary Code | # Checks Contract \$/Hourly/Daily Rate Assignment Account Number FTE 01.04.120.000.620.166 FICA:  $\square Y$  $\square N$ Annual Leave Accrual Semi-Monthly: \_ ERA:  $\Box Y$ Sick Leave Accrual Semi-Monthly:  $\square N$ Other Assign. Cvd. by ERA: Y Business Leave Accrual Yearly:



## LOS ALAMOS SCHOOLS PERSONNEL ACTION



Initiator: Complete Sections | & III

Personnel: Complete Section II (for new & rehired employees)

Business Office: Complete Section IV

> Pink Copy for Business Office Goldenrod Copy for Originator

Name of Employee:L	WILTON	First		M.I.	New Employee Tex Information	
Address:			<del></del>		Single/Married: S S M	
Telephone:					Exempt from Tax Withholding: 🗆 Y	
BECTION II:	Code/Name:	<del>500</del> 620				
Main Assignment Code	D:	4 4 4			Birthdate:	
Pay Cycle: Balance of Contract:		B C D			Sex:	
Hourly/Contract/Daily	Он □	C D			Ethnicity: Workman's Comp, Code:	
Retired/Collecting ER		N			Is Sick Leave to be Reinstated:   Y	
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SECTION III:						
Complete all appropriate	Circle One .	Circle One Termination/		inge	Additional Assignment/Contrac	à.
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School/		Plant				3.74
Department						
Position		deles		g was a was king :		
						<i>/************************************</i>
From		1,427,87,81				
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To.			**************************************			
Total Number						*
of Days			1 4 4 5 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6		A STATE OF THE STA	
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Placement on					· Barting and Angle An	*
* Salary Scale				Ų.		
Salary 1				on the later		
f new hire give name	of person being replaced					
s employee a student	enrolled in Los Alamos F	Public Schools?				
termination or tastic	ation, give reason for les	ving: A & B & G fine (	r combT	oraș		
Signed: 77		x4/3/27	្ត្រ ្តី Signed: _	Heren	M. Elder 12/4/91	1
Supervisor		Date		Personnél	Director Date	
		12061/4		Bar	12/14/	
Personnel A	seistant	Date	. L. 30	Business I	Manager Date	
SECTION IV: EQR S	AYROLL USE ONLY		- 4 - 4 - 4 - 5 - 5 - 5 - 5 - 5 - 5 - 5	A HIL		
	entract #  Sajary Co	de [#Checks]	Account Nu	mber	FTE   Contract \$/Hourly/Dally	R
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## LOS ALAMOS SCHOOLS - PERSONNEL ACTION



Initiator: Complete Sections I & III

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Personnel: Complete Section II (for new & rehired employees)

**Business Office:** Complete Section IV

New Employee: Rehired Employee: Additional Assignment: Change in Position/Assignment:

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y Cycle:	4 <b>4</b> .			Ів □с □	D			
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tired/Collect				l N				eave to be Reinstated: 🗆 Y 🗅
CTION III:								
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School Departm		Plant						
					1	Koofer		
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Effective	From				/15/91			
Date	То	<u> </u>						
Total Num of Day								
F.T.E.		,						
Placement Salary Sc.								
Salary					\$8.15	\$9.35		
employee a semination p	stu <b>de</b> nt e y resigna	enrolled in l stion, give r	os Alamos I	d:Public Schools?	удация,			1/17/11 Date
Person IV:	onnel As			Date		Business I	Manager	7/17/9/ u Dáte
ssignment		ntract #	Salary Co	de # Checks	Account No	mber	FTE	Contract \$/Hourly/Dally Ra
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## LOS ALAMOS SCHOOLS PERSONNEL ACTION



Initiator: Complete Sections I & III

Personnel: Complete Section II (for new & rehired employees)

**Business Office:** Complete Section IV

 New Employee:
 □ Y □ N

 Rehired Employee:
 □ Y □ N

 Additional Assignment:
 □ Y □ N

 Change in Position/Assignment:
 □ Y □ N

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ain Assignme								<u> </u>
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CTION III:					······································			
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igned:	5.7	A Section 18		Date /	Signed: _			
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Pers	onnel As	sistant		Date		Business	Manager	Date
ECTION IV:	FOR PA	YROLL USE ON	LY				<u> </u>	<u></u>
ssignment			ary Code	(# Checks)	Account Nun	nber	( FTE (	Contract \$/Hourly/Daily Ra
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## LOS ALAMOS SCHOOLS PERSONNEL ACTION



DYDN Initiator: Complete Sections I & III New Employee: Personnel: Complete Section II (for new & rehired employees) DYDN Rehired Employee: **Business Office:** Complete Section IV Additional Assignment: DYDN DYDN Change in Position/Assignment: SECTION I: Social Security Number: Name of Employee: MIGTON Last Henry New Employee Tax Information M.I. Single/Married: S S M Address: No. of Tax Exemptions:\_ Telephone: \_\_\_ Exempt from Tax Withholding: 

Y SECTION II: Home Base Location Code/Name: 000520 Main Assignment Code:\_\_ Birthdate:\_\_ □в □ c Pay Cycle: Sex:  $\square$  N  $\square$  Y Balance of Contract: Ethnicity: \_  $\Box$  H □с  $\Box$  D Hourly/Contract/Daily Workman's Comp. Code: \_ ΠÝ Retired/Collecting ERA: Is Sick Leave to be Reinstated: Y N SECTION III: Circle One Change Circle One Complete ali Termination/ Additional Assignment/Contract appropriate Hire/Rehire Resignation From columns Pnysical School/ Planc Department kooter Helper **Position** 6/10/91 From Effective Date To Total Number babasan ak of Days F.T.E. Placement on Salary Scale Salary If new hire, give name of person being replaced: Is employee a student enrolled in Los Alamos Public Schools? If termination or resignation, give reason for leaving: \_\_\_ 1 1/10 Personnel Director Supervisor Business Manager Personnel Assistant **SECTION IV: FOR PAYROLL USE ONLY** Contract \$/Hourly/Daily Rate **Account Number** Contract # Salary Code # Checks **Assignment** 



#### LOS ALAMOS SCHOOLS **PERSONNEL ACTION**



Initiator: Complete Sections I & III

Personnel: Complete Section II (for new & rehired employees)

**Business Office:** Complete Section IV

DYDN New Employee: DYDN Rehired Employee:  $\square$  Y  $\square$  N Additional Assignment:  $\square$  Y  $\square$  N Change in Position/Assignment:

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ECTION III:							
Complete		Circle One	Circle One Termination/	Cha	nge	A	
appropria column		Hire/Rehire	Resignation	From	To	Additio	nal Assignment/Contract
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School Departm			Plant				
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Effective							
Date	То					<u> </u>	
Total Num					7.		
of Day							
F.T.E.						<b>\$</b>	
Placement Salary Sc	,						
Salary							-
new hire, give	name of p	person being replace	ed:			· · · · · · · · · · · · · · · · · · ·	
employee a	student en	rolled in Los Alamos	Public Schools?	alatad			
termination o	Mresignatii	on, give reason for le	paving:	21000			,
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## LOS ALAMOS SCHOOLS PERSONNEL ACTION



Initiator: Complete Sections I & III

Personnel: Complete Section II (for new & rehired employees)

**Business Office:** Complete Section IV

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 □ Y □ N

 Rehired Employee:
 □ Y □ N

 Additional Assignment:
 □ Y □ N

 Change in Position/Assignment:
 □ Y □ N

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#### LOS ALAMOS SCHOOLS PERSONNEL ACTION



Initiator: Complete Sections I & III

Personnel: Complete Section II (for new & rehired employees)

Business Office: Complete Section IV

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#### LOS ALAMOS SCHOOLS **PERSONNEL ACTION**

Initiator: Complete Sections | & III Personnel: Complete Section II (for new & rehired employees)

**Business Office:** Complete Section IV

Other Assign. Cvd. by ERA: Y N

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## LOS ALAMOS PUBLIC SCHOOLS CLASSIFIED PERSONNEL CONTRACT

- I. AUTHORITY: This contract is issued pursuant to Section 22-5-4, New Mexico Statutes Annotated, 1978 Compilation.
- II. The Board of Education of Los Alamos, New Mexico, herein called Board, and WILTON, HENRY classified employee with three or more consecutive years of service with the School District, herein Employee, agree:
  - The Board employs the Employee for the School year(s) 2002-2003 beginning 7/1/02 and ending 6/30/03 on the date specified by the Board in its calendar for the 2002-2003 school year, subject to adjustment for required makeup days.
  - 2. The Employee shall present himself or herself for duty at such times and places as designated by the Superintendent or his (her) authorized personnel.
  - In accordance with the Board's approved salary schedule for use during the school year 2002-2003, the Employee's salary is,
     \$31,080.00 RANGE 23 STEP 14 less required or authorized deductions.

All of the above are subject to verification and, in the event of any error or incorrect computation, appropriate adjustment of this contract will be made after consultation with Employee.

The contract salary for the school year 2002-2003 is based upon a total of working days and subject to the approved budget. For each day's absence from duty not included in sick leave or otherwise compensated for, deductions shall be made in accordance with the rules and regulations of the Board.

The Board may, but shall not be required to, increase prospectively the salary for any school year governed by the terms of this contract if additional General Fund revenues are made available to the school district for that school year as a result of unit value increases. Any increase is subject to budgetary approval by the State Department of Public Education.

- 4. This contract and parties hereto are and shall continue to be subject to applicable laws of the State of New Mexico and the rules and regulations of the State Board of Education as they may exist. This contract may be canceled by the Board for just cause, provided, that any such cancellation may be effected only in accordance with the New Mexico Statutes and any applicable rules and regulations of the State Board of Education or the Local Board.
- 5. This contract may also be canceled by the Board for cause not personal to the Employee when a reduction in personnel is required as a result of decreased enrollment or a decrease or revision of educational programs or insufficient legislative appropriation or authorization being made by the state and/or federal government for the performance of this contract in accordance with the New Mexico Statutes and any applicable rules and regulations of the State Board of Education, the Local Board, and the Classified Employee Contract.
- 6. The Employee shall furnish the Board the following: (a) suitable evidence of date of birth; (b) such health certificates as may be required by law; and (c) any other documents as may be required by law or the local Board. Failure to furnish any of the foregoing items at the required time may result in cancellation of this contract in accordance with the New Mexico Statutes and any applicable rules and regulation of the State Board of Education or the Local Board.

The employee shall accept or reject the contract or offer of employment within fifteen (15) calendar days from receipt of such offer or work agreement.

FTE 1: 1
FTE 2: 0
FTE 3: 0

mployee

Date Signed

JUN 2 1 2002

Los Alamos School Board

Date Signed

#### Los Alamos Public Schools Classified Staff 2002 - 2003

#### NOTICE OF INTENT TO HIRE

TO: WILTON, HENRY

Total FTE:

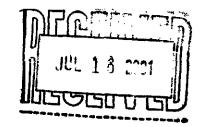
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Until a formal contract of employment as a classified employee can be ratified by the Los Alamos School Board of Education, this letter of intent to hire is hereby extended to you. Action of the Board to employ you will occur at the duly called Board meeting of April 25, 2002.

You are required to give the Board written notice of your acceptance or rejection of this offer of employment within fifteen (15) calendar days from the date of the Superintendent's signature. Keep the original and return the copy of this notice to the Human Resource Office. Thank you.

Superintendent	April 26, 2002 Date
Hang & with	
Employee	Date

## LOS ALAMOS PUBLIC SCHOOLS CLASSIFIED PERSONNEL CONTRACT



- 1. AUTHORITY: This contract is issued pursuant to Section 22-5-4, New Mexico Statutes Annotated, 1978 Compilation.
- II. The Board of Education of Los Alamos, New Mexico, herein called Board, and WILTON, HENRY classified employee with three or more consecutive years of service with the School District, herein Employee, agree:
  - The Board employs the Employee for the School year(s) 2001-2002 beginning 7/1/01 and ending 6/30/02
    on the date specified by the Board in its calendar for the 2001-2002 school year, subject to adjustment for required
    makeup days.
  - 2. The Employee shall present himself or herself for duty at such times and places as designated by the Superintendent or his (her) authorized personnel.
  - In accordance with the Board's approved salary schedule for use during the school year 2001-2002, the Employee's salary is,
     \$31,080.00 RANGE 23 STEP 13 less required or authorized deductions.
     All of the above are subject to verification and, in the event of any error or incorrect computation, appropriate

adjustment of this contract will be made after consultation with Employee.

The contract salary for the school year 2001-2002 is based upon a total of working days and subject to the approved budget. For each day's absence from duty not included in sick leave or otherwise compensated for, deductions shall be made in accordance with the rules and regulations of the Board.

The Board may, but shall not be required to, increase prospectively the salary for any school year governed by the terms of this contract if additional General Fund revenues are made available to the school district for that school year as a result of unit value increases. Any increase is subject to budgetary approval by the State Department of Public Education.

- 4. This contract and parties hereto are and shall continue to be subject to applicable laws of the State of New Mexico and the rules and regulations of the State Board of Education as they may exist. This contract may be canceled by the Board for just cause, provided, that any such cancellation may be effected only in accordance with the New Mexico Statutes and any applicable rules and regulations of the State Board of Education or the Local Board.
- 5. This contract may also be canceled by the Board for cause not personal to the Employee when a reduction in personnel is required as a result of decreased enrollment or a decrease or revision of educational programs or insufficient legislative appropriation or authorization being made by the state and/or federal government for the performance of this contract in accordance with the New Mexico Statutes and any applicable rules and regulations of the State Board of Education, the Local Board, and the Classified Employee Contract.
- 6. The Employee shall furnish the Board the following: (a) suitable evidence of date of birth; (b) such health certificates as may be required by law; and (c) any other documents as may be required by law or the local Board. Failure to furnish any of the foregoing items at the required time may result in cancellation of this contract in accordance with the New Mexico Statutes and any applicable rules and regulation of the State Board of Education or the Local Board.

The employee shall accept or reject the contract or offer of employment within fifteen (15) calendar days from receipt of such offer or work agreement.

FTE 1: 1
FTE 2: 0
FTE 3: 0

Harry Willow
Employee

7-12-2001

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Los Alamos School Board

Superintendent

3 1 3 2001

**Date Signed** 

#### Los Alamos Public Schools **Classified Staff** 2001 - 2002

#### NOTICE OF INTENT TO HIRE

TO: WILTON, HENRY

Until a formal contract of employment as a classified employee can be ratified by the Los Alamos School Board of Education, this letter of intent to hire is hereby extended to you. Action of the Board to employ you will occur at the duly called Board meeting of May 8, 2001.

You are required to give the Board written notice of your acceptance or rejection of this offer of employment within fifteen (15) calendar days from the date of the Superintendent's signature. ...eep the original and return the copy of this notice to the Human Resource Office. Thank you.

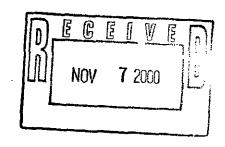
Total FTE:

1.0000

Superintendent

May 9, 2001

## LOS ALAMOS PUBLIC SCHOOLS CLASSIFIED PERSONNEL CONTRACT AMENDED



- I. AUTHORITY: This contract is issued pursuant to Section 22-5-4, New Mexico Statutes Annotated, 1978 Compilation.
- II. The Board of Education of Los Alamos, New Mexico, herein called Board, and WILTON, HENRY a non-licensed employee with three or more consecutive years of service with the School District, herein Employee, agree:
  - 1. The Board employs the Employee for the School year(s) 2000-2001 beginning 7/1/2000, and ending 6/30/2001 on the date specified by the Board in its calendar for the 2000-2001 school year, subject to adjustment for required makeup days.
  - 2. The Employee shall present himself or herself for duty at such times and places as designated by the Superintendent or his (her) authorized personnel.
  - 3. In accordance with the Board's approved salary schedule for use during the school year 2000-2001, the Employee's salary is, \$29,183.00 RANGE 23 STEP 12 less required or authorized deductions.

All of the above are subject to verification and, in the event of any error or incorrect computation, appropriate adjustment of this contract will be made after consultation with Employee.

The contract salary for the school year 2000-2001 is based upon a total of 260 working days and subject to the approved budget. For each day's absence from duty not included in sick leave or otherwise compensated for, deductions shall be made in accordance with the rules and regulations of the Board.

The Board may, but shall not be required to, increase prospectively the salary for any school year governed by the terms of this contract if additional General Fund revenues are made available to the school district for that school year as a result of unit value increases. Any increase is subject to budgetary approval by the State Department of Public Education.

- 4. This contract and parties hereto are and shall continue to be subject to applicable laws of the State of New Mexico and the rules and regulations of the State Board of Education as they may exist. This contract may be canceled by the Board for just cause, provided, that any such cancellation may be effected only in accordance with the New Mexico Statutes and any applicable rules and regulations of the State Board of Education or the Local Board.
- 5. This contract may also be canceled by the Board for cause not personal to the Employee when a reduction in personnel is required as a result of decreased enrollment or a decrease or revision of educational programs or insufficient legislative appropriation or authorization being made by the state and/or federal government for the performance of this contract in accordance with the New Mexico Statutes and any applicable rules and regulations of the State Board of Education, the Local Board, and the Classified Employee Contract.
- 6. The Employee shall furnish the Board the following: (a) suitable evidence of date of birth; (b) such health certificates as may be required by law; and (c) any other documents as may be required by law or the local Board. Failure to furnish any of the foregoing items at the required time may result in cancellation of this contract in accordance with the New Mexico Statutes and any applicable rules and regulation of the State Board of Education or the Local Board.

The employee shall accept or reject the contract or offer of employment within fifteen (15) calendar days from receipt of such offer or work agreement.

FTE 2 0 FTE 3 0

1

FTE 1

Harry C. Willow Employee

//- & - 3000 Date Signed Los Alamos School Board

Superintendent

OCT 24 200

Date Signed

## LOS ALAMOS PUBLIC SCHOOLS CLASSIFIED PERSONNEL CONTRACT



- 1. AUTHORITY: This contract is issued pursuant to Section 22-5-4, New Mexico Statutes Annotated, 1978 Compilation.
- II. The Board of Education of Los Alamos, New Mexico, herein called Board, and WILTON, HENRY a non-licensed employee with three or more consecutive years of service with the School District, herein Employee, agree:
  - 1. The Board employs the Employee for the School year(s) 2000-2001 beginning 7/1/2000, and ending 6/30/2001 on the date specified by the Board in its calendar for the 2000-2001 school year, subject to adjustment for required makeup days.
  - 2. The Employee shall present himself or herself for duty at such times and places as designated by the Superintendent or his (her) authorized personnel.
  - 3. In accordance with the Board's approved salary schedule for use during the school year 2000-2001, the Employee's salary is, \$28,839.00 RANGE 23 STEP 12 less required or authorized deductions.

All of the above are subject to verification and, in the event of any error or incorrect computation, appropriate adjustment of this contract will be made after consultation with Employee.

The contract salary for the school year 2000-2001 shall be paid the Employee in 24 installments. The first installment shall be due and payable on 7/5/2000 .

The contract salary for the school year 2000-2001 is based upon a total of 260 working days and subject to the

approved budget. For each day's absence from duty not included in sick leave or otherwise compensated for, deductions shall be made in accordance with the rules and regulations of the Board.

The Board may, but shall not be required to, increase prospectively the salary for any school year governed by the terms of this contract if additional General Fund revenues are made available to the school district for that school year as a result of unit value increases. Any increase is subject to budgetary approval by the State Department of Public Education.

- 4. This contract and parties hereto are and shall continue to be subject to applicable laws of the State of New Mexico and the rules and regulations of the State Board of Education as they may exist. This contract may be canceled by the Board for just cause, provided, that any such cancellation may be effected only in accordance with the New Mexico Statutes and any applicable rules and regulations of the State Board of Education or the Local Board.
- 5. This contract may also be canceled by the Board for cause not personal to the Employee when a reduction in personnel is required as a result of decreased enrollment or a decrease or revision of educational programs or insufficient legislative appropriation or authorization being made by the state and/or federal government for the performance of this contract in accordance with the New Mexico Statutes and any applicable rules and regulations of the State Board of Education, the Local Board, and the Classified Employee Contract.
- 6. The Employee shall furnish the Board the following: (a) suitable evidence of date of birth; (b) such health certificates as may be required by law; and (c) any other documents as may be required by law or the local Board. Failure to furnish any of the foregoing items at the required time may result in cancellation of this contract in accordance with the New Mexico Statutes and any applicable rules and regulation of the State Board of Education or the Local Board.

The employee shall accept or reject the contract or offer of employment within fifteen (15) calendar days from receipt of such offer or work agreement.

FTE 1 1 FTE 2 0 FTE 3 0

Employee

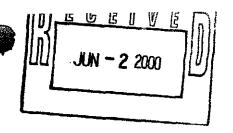
Date Signed

Los Alarnos School Board

Superintendent

AUG 1 5 2000

Date Signed



#### Los Alamos Public Schools **Classified Staff** 2000 - 2001

#### NOTICE OF INTENT TO HIRE

TO: WILTON, HENRY

Until a formal contract of employment as a classified employee can be ratified by the Los Alamos School Board of Education, this letter of intent to hire is hereby extended to you. Action of the Board to employ you occurred at the duly called Board meeting of May 9, 2000.

You are required to give the Board written notice of your acceptance or rejection of this offer of employment within fifteen (15) calendar days from the date of the Superintendent's signature. Keep the original and return the copy of this notice to the Human Resource Office. Thank you.

Total FTE:

1

Superintendent

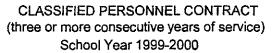
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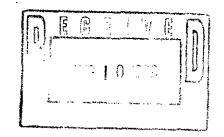
May 10, 2000

6-1-2000

Date

## BOARD OF EDUCATION OF THE LOS ALAMOS PUBLIC SCHOOLS





- I. AUTHORITY: This contract is issued pursuant to Section 22-5-4, New Mexico Statutes Annotated, 1978 Compilation.
- II. The Board of Education of Los Alamos, New Mexico, herein called Board, and WILTON, HENRY a non-licensed employee with three or more consecutive years of service with the School District, herein Employee, agree:
  - The Board employs the Employee for the School year(s) 1999-2000 beginning 07/01/9s , and ending on the date specified by the Board in its calendar for the 1999-2000 school year, subject to adjustment for required makeup days.
  - 2. The Employee shall present himself or herself for duty at such times and places as designated by the Superintendent or his (her) authorized personnel.
  - In accordance with the Board's approved salary schedule for use during the school year 1999-2000, the Employee's salary is, \$27,466.00 , RANGE 23 STEP: 11 less required or authorized deductions.
     All of the above are subject to verification and, in the event of any error or incorrect computation, appropriate adjustment of this contract will be made after consultation with Employee.

The contract salary for the school year 1999-2000 shall be paid the Employee in equal installments.

The contract salary for the school year 1999-2000 is based upon a total of working days and subject to the approved budget. For each day's absence from duty not included in sick leave or otherwise compensated for, deductions shall be made in accordance with the rules and regulations of the Board.

The Board may, but shall not be required to, increase prospectively the salary for any school year governed by the terms of this contract if additional General Fund revenues are made available to the school district for that school year as a result of unit value increases. Any increase is subject to budgetary approval by the State Department of Public Education.

- 4. This contract and parties hereto are and shall continue to be subject to applicable laws of the State of New Mexico and the rules and regulations of the State Board of Education as they may exist. This contract may be canceled by the Board for just cause, provided, that any such cancellation may be effected only in accordance with the New Mexico Statutes and any applicable rules and regulations of the State Board of Education or the Local Board.
- 5. This contract may also be canceled by the Board for cause not personal to the Employee when a reduction in personnel is required as a result of decreased enrollment or a decrease or revision of educational programs or insufficient legislative appropriation or authorization being made by the state and/or federal government for the performance of this contract in accordance with the New Mexico Statutes and any applicable rules and regulations of the State Board of Education, the Local Board, and the Classified Employee Contract.
- 6. The Employee shall furnish the Board the following: (a) suitable evidence of date of birth; (b) such health certificates as may be required by law; and (c) any other documents as may be required by law or the local Board. Failure to furnish any of the foregoing items at the required time may result in cancellation of this contract in accordance with the New Mexico Statutes and any applicable rules and regulation of the State Board of Education or the Local Board.

The employee shall accept or reject the contract or offer of employment within fifteen (15) calendar days from receipt of such offer of employment.

FTE #2: FTE #3:

FTE #1

Employed Employed

Date Signed

Los Alamos School Board

by Jm Anduson by
Superintendent

AUG 0 3 1999

Date Signed

# LOS ALAMOS PUBLIC SCHOOLS NOTICE OF INTENT TO HIRE AFTER THIRD YEAR OF EMPLOYMENT CLASSIFIED STAFF

1999 - 2000

TO: WILTON, HENRY

The purpose of this memo is to notify you that Govenor Johnson has not signed a budget to fund schools for the 1999 - 2000 fiscal year. Without a budget, schools will not operate after June 30, 1999. Therefore, it may be necessary to adjust the school calendar, length of employment contract and ultimately salary.

This letter of intent and offer of employment is expressly subject to and conditioned upon receipt of sufficient legislative appropriation or authorization being made by the state government for the performance of this employment aggreement.

Action of the Board to employ you for the 1999 - 2000 school year occured at the May 11, 1999 Board Meeting. You are required to give the Board notice of your acceptance or rejection of this offer.

Keep the original and return the copy of this notice to the Human Resources Department. Thank you.

Total FTE:

1.00

HAY 1 2 1999

Superintendent

Date

Employee

## BOARD OF EDUCATION OF THE LOS ALAMOS PUBLIC SCHOOLS

## AMENDED CLASSIFIED PERSONNEL CONTRACT (three or more consecutive years of service) School Year 1998-1999

- I. AUTHORITY: This contract is issued pursuant to Section 22-5-4, New Mexico Statutes Annotated, 1978 Compilation.
- II. The Board of Education of Los Alamos, New Mexico, herein called Board, and WILTON, HENRY non-licensed employee with three or more consecutive years of service with the School District, herein Employee, agree:
  - 1. The Board employs the Employee for the School year(s) 1998-1999 beginning 7/1/98 , and ending on the date specified by the Board in its calendar for the 1998-1999 school year, subject to adjustment for required makeup days.
  - 2. The Employee shall present himself or herself for duty at such times and places as designated by the Superintendent or his (her) authorized personnel.
  - 3. In accordance with the Board's approved salary schedule for use during the school year 1998-1999, the Employee's salary is \$26,158.00 less required or authorized deductions based on Range 23 Step 10 . All of the above are subject to verification and, in the event of any error or incorrect computation, appropriate adjustment of this contract will be made after consultation with Employee.
    The contract salary for the school year 1998-1999 shall be paid the Employee in 24 installments. The first

7/2/98

The contract salary for the school year 1998-1999 is based upon a total of working days and subject to the approved budget. For each day's absence from duty not included in sick leave or otherwise compensated for, deductions shall be made in accordance with the rules and regulations of the Board.

The Board may, but shall not be required to, increase prospectively the salary for any school year governed by the terms of this contract if additional General Fund revenues are made available to the school district for that school year as a result of unit value increases. Any increase is subject to budgetary approval by the State Department of Public Education.

- 4. This contract and parties hereto are and shall continue to be subject to applicable laws of the State of New Mexico and the rules and regulations of the State Board of Education as they may exist. This contract may be canceled by the Board for just cause, provided, that any such cancellation may be effected only in accordance with the New Mexico Statutes and any applicable rules and regulations of the State Board of Education or the Local Board.
- 5. This contract may also be canceled by the Board for cause not personal to the Employee when a reduction in personnel is required as a result of decreased enrollment or a decrease or revision of educational programs or insufficient legislative appropriation or authorization being made by the state and/or federal government for the performance of this contract in accordance with the New Mexico Statutes and any applicable rules and regulations of the State Board of Education, the Local Board, and the Classified Employee Contract.
- 6. The Employee shall furnish the Board the following: (a) suitable evidence of date of birth; (b) such health certificates as may be required by law; and (c) any other documents as may be required by law or the local Board. Failure to furnish any of the foregoing items at the required time may result in cancellation of this contract in accordance with the New Mexico Statutes and any applicable rules and regulation of the State Board of Education or the Local Board.

The employee shall accept or reject the contract or offer of employment within fifteen (15) calendar days from receipt of such offer of employment.

CONTRACT DAYS:	260	

installment shall be due and payable on

Hong E. With Employee

Date Signed

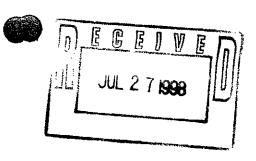
FTF:

by Amelines School Board

March 22, 1999

Superintendent

**Date Signed** 



## BOARD OF EDUCATION OF THE LOS ALAMOS PUBLIC SCHOOLS

CLASSIFIED PERSONNEL CONTRACT (three or more consecutive years of service) School Year 1998-1999

AUTHORITY: This contract is issued pursuant to Section 22-5-4, New Mexico Statutes Annotated, 1978 Compilation.

The Board of Education of Los Alamos, New Mexico, herein called Board, and WILTON, HENRY non-licensed employee with three or more consecutive years of service with the School District, herein Employee, agree:

- 1. The Board employs the Employee for the School year(s) 1998-1999 beginning 7/1/98 , and ending on the date specified by the Board in its calendar for the 1998-1999 school year, subject to adjustment for required makeup days.
- 2. The Employee shall present himself or herself for duty at such times and places as designated by the Superintendent or his (her) authorized personnel.
- 3. In accordance with the Board's approved salary schedule for use during the school year 1998-1999, the Employee's salary is TWENTY-FIVE THOUSAND FOUR HUNDRED SIXTY-THREE DOLLARS \$25,463.00 less required or authorized deductions based on Range 23 Step 10. All of the above are subject to verification and, in the event of any error or incorrect computation, appropriate adjustment of this contract will be made after consultation with Employee. The contract salary for the school year 1998-1999 shall be paid the Employee in 24 installments. The first installment shall be due and payable on 7/2/98.

The contract salary for the school year 1998-1999 is based upon a total of 260 working days and subject to the approved budget. For each day's absence from duty not included in sick leave or otherwise compensated for, deductions shall be made in accordance with the rules and regulations of the Board.

The Board may, but shall not be required to, increase prospectively the salary for any school year governed by the terms of this contract if additional General Fund revenues are made available to the school district for that school year as a result of unit value increases. Any increase is subject to budgetary approval by the State Department of Public Education.

- 4. This contract and parties hereto are and shall continue to be subject to applicable laws of the State of New Mexico and the rules and regulations of the State Board of Education as they may exist. This contract may be canceled by the Board for just cause, provided, that any such cancellation may be effected only in accordance with the New Mexico Statutes and any applicable rules and regulations of the State Board of Education or the Local Board.
- 5. This contract may also be canceled by the Board for cause not personal to the Employee when a reduction in personnel is required as a result of decreased enrollment or a decrease or revision of educational programs or insufficient legislative appropriation or authorization being made by the state and/or federal government for the performance of this contract in accordance with the New Mexico Statutes and any applicable rules and regulations of the State Board of Education, the Local Board, and the Classified Employee Contract.
- -6. The Employee shall furnish the Board the following: (a) suitable evidence of date of birth; (b) such health certificates as may be required by law; and (c) any other documents as may be required by law or the local Board. Failure to furnish any of the foregoing items at the required time may result in cancellation of this contract in accordance with the New Mexico Statutes and any applicable rules and regulation of the State Board of Education or the Local Board.

The employee shall accept or reject the contract or offer of employment within fifteen (15) calendar days from receipt of such offer of employment.

Howey 6. Welton Employee

JUL 15 1998

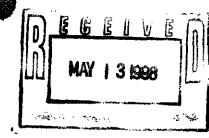
Los Alamos School Board

**Date Signed** 

FTE:

**Date Signed** 

Superintendent



## LOS ALAMOS PUBLIC SCHOOLS NOTICE OF INTENT TO HIRE CLASSIFIED STAFF (AFTER THIRD YEAR OF EMPLOYMENT)

THIRD YEAR OF EMPLOYMENT)
1998-1999

TO: WILTON, HENRY

Until a formal contract of employment as a member of the Classified staff can be ratified by the Los Alamos Board of Education, this letter of intent to hire is hereby extended to you. Action of the Board to employ you occured at the duly called Board meeting of May 12,1998.

You are required to give the Board written notice of your acceptance or rejection of this offer of employment within fifteen (15) calendar days from the date of the Superintendent's signature. Keep the original and return a copy of this notice to the Personnel Office. Thank you very much.

FTE:

1

MAY 1 3 1998

Date

(Superintendent

Employee

Date 5-15-98

### BOARD OF EDUCATION OF THE LOS ALAMOS PUBLIC SCHOOLS

#### CLASSIFIED PERSONNEL CONTRACT (three or more consecutive years of service) School Year 1997-1998

- I. AUTHORITY: This contract is issued pursuant to Section 22-5-4, New Mexico Statutes Annotated, 1978 Compilation.
- II. The Board of Education of Los Alamos, New Mexico, herein called Board, and WILTON, HENRY non-licensed employee with three or more consecutive years of service with the School District, herein Employee, agree:
  - 1. The Board employs the Employee for the School year(s) 1997-1998 beginning 7/1/97, and ending on the date specified by the Board in its calendar for the 1997-1998 school year, subject to adjustment for required makeup days.
  - 2. The Employee shall present himself or herself for duty at such times and places as designated by the Superintendent or his (her) authorized personnel.
  - 3. In accordance with the Board's approved salary schedule for use during the school year 1997-1998, the Employee's salary is TWENTY-THREE THOUSAND NINE HUNDRED NINETY-NINE DOLLARS

    \$23,999.00 less required or authorized deductions based on Range 23 Step \$ All of the above are subject to verification and, in the event of any error or incorrect computation, appropriate adjustment of this contract will be made after consultation with Employee.

    The contract salary for the school year 1997-1998 shall be paid the Employee in 24 installments. The first installment shall be due and payable on 7/3/97

The contract salary for the school year 1997-1998 is based upon a total of working days and subject to the approved budget. For each day's absence from duty not included in sick leave or otherwise compensated for, deductions shall be made in accordance with the rules and regulations of the Board.

The Board may, but shall not be required to, increase prospectively the salary for any school year governed by the terms of this contract if additional General Fund revenues are made available to the school district for that school year as a result of unit value increases. Any increase is subject to budgetary approval by the State Department of Public Education.

- 4. This contract and parties hereto are and shall continue to be subject to applicable laws of the State of New Mexico and the rules and regulations of the State Board of Education as they may exist. This contract may be canceled by the Board for just cause, provided, that any such cancellation may be effected only in accordance with the New Mexico Statutes and any applicable rules and regulations of the State Board of Education or the Local Board.
- 5. This contract may also be canceled by the Board for cause not personal to the Employee when a reduction in personnel is required as a result of decreased enrollment or a decrease or revision of educational programs or insufficient legislative appropriation or authorization being made by the state and/or federal government for the performance of this contract in accordance with the New Mexico Statutes and any applicable rules and regulations of the State Board of Education, the Local Board, and the Classified Employee Contract.
- 6. The Employee shall furnish the Board the following: (a) suitable evidence of date of birth; (b) such health certificates as may be required by law; and (c) any other documents as may be required by law or the local Board. Failure to furnish any of the foregoing items at the required time may result in cancellation of this contract in accordance with the New Mexico Statutes and any applicable rules and regulation of the State Board of Education or the Local Board.

The employee shall accept or reject the contract or offer of employment within fifteen (15) calendar days from receipt of such offer of employment.

FTE:

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GF:

\$0.00

**Employee** 

8-11-67

Superintendent

JUL 18 1997

Alarnos Schron Board/

Date Signed

**Date Signed** 

#### LOS ALAMOS PUBLIC SCHOOLS NOTICE OF INTENT TO HIRE **CLASSIFIED STAFF** (AFTER THIRD YEAR OF EMPLOYMENT) 1997-1998

WILTON, HENRY TO:

Until a formal contract of employment as a member of the Classified staff can be ratified by the Los Alamos Board of Education, this letter of intent to hire is hereby extended to you. Action of the Board to employ you occured at the duly called Board meeting of May 13,1997.

You are required to give the Board written notice of your acceptance or rejection of this offer of employment within fifteen (15) calendar days from the date of the Superintendent's signature. Keep the original and return a copy of this notice to the Personnel Office. Thank you very much.

Superintendent

FTE:

**Employee** 

MAY 14 1997

Date



AUG | 3 1996

#### EMPLOYMENT AGREEMENT - NONCERTIFIED EMPLOYEES

This Employment Agreement is made this 1st day of July, 1996 by and between the Los Alamos School-Board (hereinafter the Schools) and WILTON, HENRY (hereinafter the Employee).

 POSITION - The employee accepts employment with the Schools as a noncertified position, upon the terms and conditions specified below. The Employee shall report for work at such time and place as directed by the authorized administrative employees of the Schools and shall perform such duties as are assigned.

2. SALARY

The Employee shall receive a salary oftwenty-three thousand two hundred eighty-one dollars salary shall be paid the Employee in 24 installments. The first installment shall be due and payable on 7/5/96

- 3. COMMENCEMENT OF SERVICES Employment of the Employee shall commence
- TERMS AND CONDITIONS Duties, fringe benefits, and other terms and conditions not specifically
  covered by this agreement, shall be governed by the policies and regulations of the Schools and the
  Classified Employee Contract.
- 5. DURATION OF EMPLOYMENT This Employment Agreement is terminable at the will of either party without any requirement for a statement of any cause therefore, upon providing a written notice of termination to the other party at least fifteen (15) calendar days prior to the effective date of the termination. In the event that neither party has exercised its right to terminate this agreement prior to 6/30/97, the agreement shall terminate on that date.
  - 6. LIQUIDATED DAMAGES In the event of a breach of the notice requirements of Paragraph 5 of this Agreement, the parties agree to pay liquidated damages as follows:
    - a. If Employee fails to give the required notice, the District may deduct from the Employees final paycheck an amount measured by his or her daily rate of pay times the number of days less than the fifteen (15) days that Employee notified the District prior to his or her termination but in no event shall the deduction exceed the amount remaining due to Employee for the final pay period.
    - b. If the District terminated Employee's employment with less than (15) days prior written notice, the District shall pay Employee liquidated damages in an amount measured by his or her daily rate of pay times the number of days less than the required fifteen (15) days that the district terminated the employment.

The liquidated damages provided herein shall be in lieu of damages for breach of the notice requirement and shall not be construed as a penalty.

The Employee shall accept or reject the offer of employment within fifteen(15) calendar days from receipt of such offer or work agreement.

ADDENDUM:

260

FTE:

4

Employee Employee

Los Alamos School Board

**S**uperintendent

JUL 2 2 1996

Date

#### **LOS ALAMOS PUBLIC SCHOOLS** NOTICE OF INTENT TO HIRE FIRST AND SECOND YEAR **CLASSIFIED STAFF** 1996-1997

TO: WILTON, HENRY

You have been recommended for rehire as a classified staff member with the District. Action of the Board to employ you occurred at the duly called Board meeting of May 14, 1996. As a first or second year employee you will receive a work agreement.

Please give the Board of Education written notice of your acceptance or rejection of this intent to rehire with fifteen (15) calendar days from the date of the Superintendent's signature. Keep the original and return a copy of this notice to the Personnel Office. Thank you very much.

Superintendent Howy 6. Welton

MAY 2 4 1996

Date

**Employee** 

RECEIVED NO 1 0 1995

#### **EMPLOYMENT AGREEMENT - NONCERTIFIED EMPLOYEES**

This Employment Agreement is made this 1st day of July, 1995 by and between the Los Alamos School Board (hereinafter the Schools) and wilton, HENRY (hereinafter the Employee).

- 1. POSITION The employee accepts employment with the Schools as a noncertified position, upon the terms and conditions specified below. The Employee shall report for work at such time and place as directed by the authorized administrative employees of the Schools and shall perform such duties as are
- 2. SALARY

The Employee shall receive a salary oftwenty-two thousand five hundred eighty-nine dollars \$22,589.00 , based on Range 23 Step 7 . Such salary shall be paid the Employee in 26 installments. The first installment shall be due and payable on 77795 .

- 3. COMMENCEMENT OF SERVICES Employment of the Employee shall commence on 7/1/95
- 4. TERMS AND CONDITIONS Duties, fringe benefits, and other terms and conditions not specifically covered by this agreement, shall be governed by the policies and regulations of the Schools and the Classified Employee Contract.
- 5. DURATION OF EMPLOYMENT This Employment Agreement is terminable at the will of either party without any requirement for a statement of any cause therefore, upon providing a written notice of termination to the other party at least fifteen (15) calendar days prior to the effective date of the termination. In the event that neither party has exercised its right to terminate this agreement prior to 6/30/96, the agreement shall terminate on that date.
- 6. LIQUIDATED DAMAGES In the event of a breach of the notice requirements of Paragraph 5 of this Agreement, the parties agree to pay liquidated damages as follows:
  - a. If Employee fails to give the required notice, the District may deduct from the Employees final paycheck an amount measured by his or her daily rate of pay times the number of days less than the fifteen (15) days that Employee notified the District prior to his or her termination but in no event shall the deduction exceed the amount remaining due to Employee for the final pay period.
  - b. If the District terminated Employee's employment with less than (15) days prior written notice, the District shall pay Employee liquidated damages in an amount measured by his or her daily rate of pay times the number of days less than the required fifteen (15) days that the district terminated the employment.

The liquidated damages provided herein shall be in lieu of damages for breach of the notice requirement and shall not be construed as a penalty.

The Employee shall accept or reject the offer of employment within fifteen(15) calendar days from receipt of such offer or work agreement.

ADDENDUM: 260

FTE:

8-10-93

1

Los Alamos School Board

Superintendent

Date

JUL 2 5 1995

Date

FOR NON-TWELVE MONTH EMPLOYEES: IF YOU ARE CURRENTLY BEING PAID 21 OR 21+5 PAYCHECKS (AS NOTED IN #2 ABOVE) AND WISH TO CHANGE, PLEASE NOTIFY THE PAYROLL DEPARTMENT BY AUGUST 1, 1995.

# LOS ALAMOS PUBLIC SCHOOLS NOTICE OF INTENT TO HIRE FIRST AND SECOND YEAR CLASSIFIED STAFF 1995-1996

TO: WILTON, HENRY

You have been recommended for rehire as a classified staff member with the District. Action of the Board to employ you occurred at the duly called Board meeting of May 9, 1995. As a first or second year employee you will receive a work agreement.

Please give the Board of Education written notice of your acceptance or rejection of this intent to rehire with fifteen (15) calendar days from the date of the Superintendent's signature. Keep the original and return a copy of this notice to the Personnel Office. Thank you very much.

Superintendent

**Employee** 

MAY 2 4 1995

Date

## NOTICE OF INTENT TO HIRE EIRST AND SECOND YEAR CLASSIFIED STAFF

TO: Henry Wilton

YOU HAVE BEEN RECOMMENDED FOR THEHTIE AS A CLASSIFIED STAFF MEMBER WITH THE DISTRICT. AS A FIRST OR SECOND YEAR EMPLOYED YOU WILL RECEIVE A WORK AGREEMENT.

PLEASE GIVE THE BOARD OF EDUCATION MRITTEN NOTICE OF YOUR ACCEPTANCE OF THIS INTENT TO REHIRE WITHIN FIFTEEN CALENDAR DAYS FROM THE DATE OF THE SUPERINTENDENT'S SIGNATURE. RETURN THE LETTER TO THE LOS ALAMOS PUBLIC SCHOOLS, PERSONNEL OFFICE, P. O. BOX 90, LOS ALAMOS, NM 87544 OR IN THE INTER-OFFICE MAIL IF PERSONNEL DOES, NOT RECEIVE YOUR SIGNED LETTER OF INTENT WITHIN 15 DAYS WE WILL ASSUME THAT YOU ARE REJECTING THE OFFICE. THANK YOU VERY MUCH.

SUPERINDENDENT O

6/3/94 CATE

FINAL E Islitar

6-21-94

PERSONNEL FORM 900 (4/94)

#### LOS ALAMOS PUBLIC SCHOOLS

#### EMPLOYMENT AGREEMENT - NONCERTIFIED EMPLOYEES

This Employment Agreement is made this 15thday of October , 1993, by and between the Los Alamos School Board (hereinafter the Schools) and \tag{herry Wilton}

- 1. <u>POSITION</u> The Employee accepts employment with the Schools as General Maintenance Tech. a noncertified position, upon the terms and conditions specified below. The Employee shall report for work at such time and place as directed by the authorized administrative employees of the Schools and shall perform such duties as are assigned.
- 2. <u>SALARY</u> The Employee shall receive a salary of \$9.65 per hour based on Range 23 Step 5 . Such salary shall be paid according to the Schools.
- 3. <u>COMMENCEMENT OF SERVICES</u> Employment of the Employee shall commence on Octhber 14 , 1993.
- 4. <u>TERMS AND CONDITIONS</u> Duties, fringe benefits, and other terms and conditions not specifically covered by this agreement, shall be governed by the policies and regulations of the Schools.
- 5. <u>DURATION OF EMPLOYMENT</u> This Employment Agreement is terminable at the will of either party without any requirement for a statement of any/cause therefor, upon providing a written notice of termination to the other party at least fifteen (15) calendar days prior to the effective date of the termination. In the event that neither party has exercised its right to terminate this agreement prior to <u>June</u> 30, 1994, the agreement shall terminate on that date.
- 6. <u>LIQUIDATED DAMAGES</u> In the event of a breach of the notice requirements of Paragraph 5 of this Agreement, the parties agree to pay liquidated damages as follows:
  - (a) If Employee fails to give the required notice, the District may deduct from the Employee's final paycheck an amount measured by his or her daily rate of pay times the number of days less than the fifteen (15) days that Employee notified the District prior to his or her termination but in no event shall the deduction exceed the amount remaining due to Employee for the final pay period.
    - (b) If the District terminates Employee's employment with less than (15) days prior written notice, the District shall pay Employee liquidated damages in an amount measured by his or her daily rate of pay times the number of days less than the required fifteen (15) days that the District terminated the employment.

The liquidated damages provided herein shall be in lieu of damages for breach of the notice requirement and shall not be construed as a penalty.

The Employee shall accept or reject the offer of employment within fifteen (15) calendar days from receipt of such offer or work agreement.

Employee / La Lillan

Date Signed

Los Alamos School Board

Superintendent

Date Signed /